

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2 - Contract Award Approval Coroner Removals Contract
Decision-maker	Cabinet Member for Communities, Equalities & Finance
Earliest date when decision can be taken	13 March 2023
Key decision – Yes/No?	No
Date published on forward plan	Not applicable
Date sent to cabinet member	8 March 2023
Recommendation	<p>That the Cabinet Member for Communities, Equalities & Finance:</p> <ol style="list-style-type: none"> 1. Approves the award of the coroner removals contract on behalf of the Inner South London Coroner's Court Consortium (ISLCC) to Dignity Funerals Limited for the estimated maximum sum of £400k per annum for a period of four years from 26 March 2023 with the option to extend up to four years (in two year increments) making a maximum estimated contract value of £3.2m. 2. Notes that the ISLCC comprises of four local authorities and as such, the operating costs of the coroner's court including the cost of this contract are apportioned based on population, with the London Borough of Southwark contributing approximately 26% of the total costs and that the London Borough of Southwark receives a

	<p>management fee of 10% of overall expenditure from the consortium.</p> <p>3. Notes that the Gateway 1 was approved by the now Strategic Director of Housing previously the Strategic Director of Housing and Modernisation for an estimated total value of £1.92m in line with Contract Standing Orders</p>
--	---

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer	Dominic Cain - Director of Customer and Exchequer Services
Report author	Paul Dumke
Contact Number	020 7525 5081

PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

ALTERNATIVE OPTIONS CONSIDERED

As in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

~~I approved an alternative course of action set out in Part B.*~~

~~or~~

~~I have referred this matter to the Full Cabinet for decision.*~~

~~(* Please delete as appropriate)~~



Signed

Dated 27/03/23

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.